

STAMP DUTY TREATMENT FOR EMPLOYMENT CONTRACTS AND INSTRUMENTS UNDER EXEMPTION AND GENERAL EXEMPTION CATEGORIES

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Key Highlights from IRBM's Media Release

Areas	Key Takeaways
(1) Exempt Instruments under the First Schedule of SA 1949	Not required to be stamped and endorsed.
(2) Instruments under General Exemption , Section 35 of SA 1949	Must be endorsed. This is to ensure that the exemption is <u>provided to qualifying parties and instruments.</u>
(3) Employment Contracts	▪ Monthly remuneration <u>does not exceed RM3,000</u> ◦ Not required to be stamped and endorsed. ▪ Monthly remuneration <u>exceeds RM3,000</u> ◦ <u>Only principal instrument or the master employment contract containing employment terms and conditions must be stamped and endorsed.</u> ◦ Ancillary or supplementary instruments relating to the same employment arrangement are not required to be stamped and endorsed. <i>Practical Implication for Employers</i> <i>Employers with multiple employment-related documents (e.g. offer letters, amendments, supplementary agreements) may benefit from the reduced administrative effort as the clarification confirms that only principal employment contract requires stamping, provided that the documents relate to the same employment arrangement.</i>



The IRBM's media release (only available in national language) can be downloaded from the IRBM's website.

The above clarification is timely in light of the Stamp Duty SAS where the stamp duty obligation rests entirely with taxpayers to: -

- Determine the applicability of stamp duty;
- Submit accurate stamp duty returns electronically; and
- Ensure timely stamping and stamp duty payment.

Stamp Duty SAS Timeline

Phase	Effective Date	Types of Instruments
1	From 1 January 2026	Instruments or agreements in respect of rental or lease, general stamping and securities
2	From 1 January 2027	Instruments in respect of transfer of property ownership
3	From 1 January 2028	Instruments or agreements other than the above (i.e. Phases 1 and 2)

Recap of SVDP 2026 for Stamp Duty

Areas	Key Takeaways
SVDP Period (extended)	1 January 2026 to 31 December 2026 .
Eligible Instruments	ALL instruments executed between 1 January 2023 to 31 December 2025 where stamping and payment of stamp duty have not been made.
Relief Granted 	▪ Penalties will be waived automatically (i.e. application for remission of penalties is not required) when stamp duty is paid. ▪ Instruments executed between 1 January 2023 to 31 December 2025 and stamped during the SVDP period will not be audited again.
Conditions 	▪ Stamping (via e-Duti Setem portal) and payment of stamp duty must be settled within the SVDP period. ▪ SVDP does not apply to cases with element of fraud (e.g. with intention to evade stamp duty).
Application for SVDP 	▪ No manual application is required. ▪ Application for SVDP must be done by submitting instruments for stamping via e-Duti Setem portal.



How We Can Assist

We have supported businesses across industries in conducting targeted stamp duty health checks, identifying SVDP-eligible instruments, quantifying exposure and managing submissions via the e-Duti Setem portal.

If you would like us to conduct a preliminary stamp duty review or assess your SVDP eligibility, we would be pleased to discuss further on how to support you in this area.

Glossary for Reference

Abbreviations / Acronyms	Descriptions
IRBM	Inland Revenue Board of Malaysia
SA 1949	Stamp Act 1949
SAS	Self-Assessment System
SVDP	Special Voluntary Disclosure Programme

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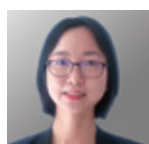


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